

SMSF Administration Transition Information Fields

Note that we cannot commence work until all questions have been answered.

Fund Details

- Fund name
- TFN (tax file number)
- ABN (Australian business number)
- Fund establishment date
- If the fund is UK Pension approved. If yes
 - Registration number
 - Date of leaving UK for tax purposes
 - Member's national insurance number
- The first financial year for which we will be preparing the financials & tax return
- You can provide us with adviser-based data feed authorisations if available
- If limited recourse borrowing is included - trust & company name and ACN.

Member/Trustee/Director Details

- Full names including middle names
- Date of Birth
- Street Address
- Mobile number
- Email
- Tax File Number (TFN)

Trustee

If a company

- Company Name
- ACN (Australian company number)

If Individual Trustees – full name of Trustees

Bank Account

- Institution Name
- Account Name
- Account BSB & Number

Previous Administrator/Accountant

- Company Name
- Address
- Phone number
- Email address
- Is there a dashboard or client portal available? If so, web link and log in details.